This is a front page title for the report

Name Ofauthor, Position

*Date, Location, Etc.*

Chapter Title

# Heading 1

We have the need to create reports and I’m looking for a word template with the curve device and the SO logo that can be easily used by staff to format reports. Attached is a sample report. I am envisioning a “cover page” with a dynamic red curve and our logo and then subsequent pages that would?

## Heading 2

We have the need to create reports and I’m looking for a word template with the curve device and the SO logo that can be easily used by staff to format reports. Attached is a sample report. I am envisioning a “cover page” with a dynamic red curve and our logo and then subsequent pages that would have the bisque curve in the footer.

### Heading 3

We have the need to create reports and I’m looking for a word template with the curve device and the SO logo that can be easily used by staff to format reports. Attached is a sample report. I am envisioning a can start formatting some deliverables that we need to have done by the middle of next month?

Intense Quote: I’ve the bisque curve in the footer. Is this something that could be created immediately so we can start formatting some deliverables that we need to have done by the middle of next month?

#### Replacing the cover image

• Double click the **header** or **footer** area  
• Select the “curve” image and **arrange** it so that it is at the back of the page  
• Select the photograph and choose **replace** to change the image  
• Finally, arrange the photograph so that it is behind the “curve” image