



Special Olympics Wisconsin
6582 Ronald Reagan Avenue, Madison, WI 53704 |
(608) 222-1324; (800) 552-1324 (toll-free)

MONEY HANDLING ACCOUNTABILITY

The following procedures will occur at all SOWI fund raising events:

1. At least two people will count money and both individuals will sign off on the counts in order to be held accountable.
 - a. These individuals will be Class A volunteers with no financial restrictions
 - b. These individuals will not be related to each other
2. This completed form will be forwarded to the Program office with the deposit information.

Event: _____

Date: _____

Region: _____

Total Cash: _____

Total Checks: _____

Total Credit Card: _____

Total Collected: _____

Signature

Printed Name

Signature

Printed Name