



***Special
Olympics
Wisconsin***

2025 Special Olympics Wisconsin
State Bowling
Coaches Handbook

Saturday, December 6 – Sunday, December 7, 2025
Dale's Weston Lanes
5902 Schofield Ave, Weston, WI

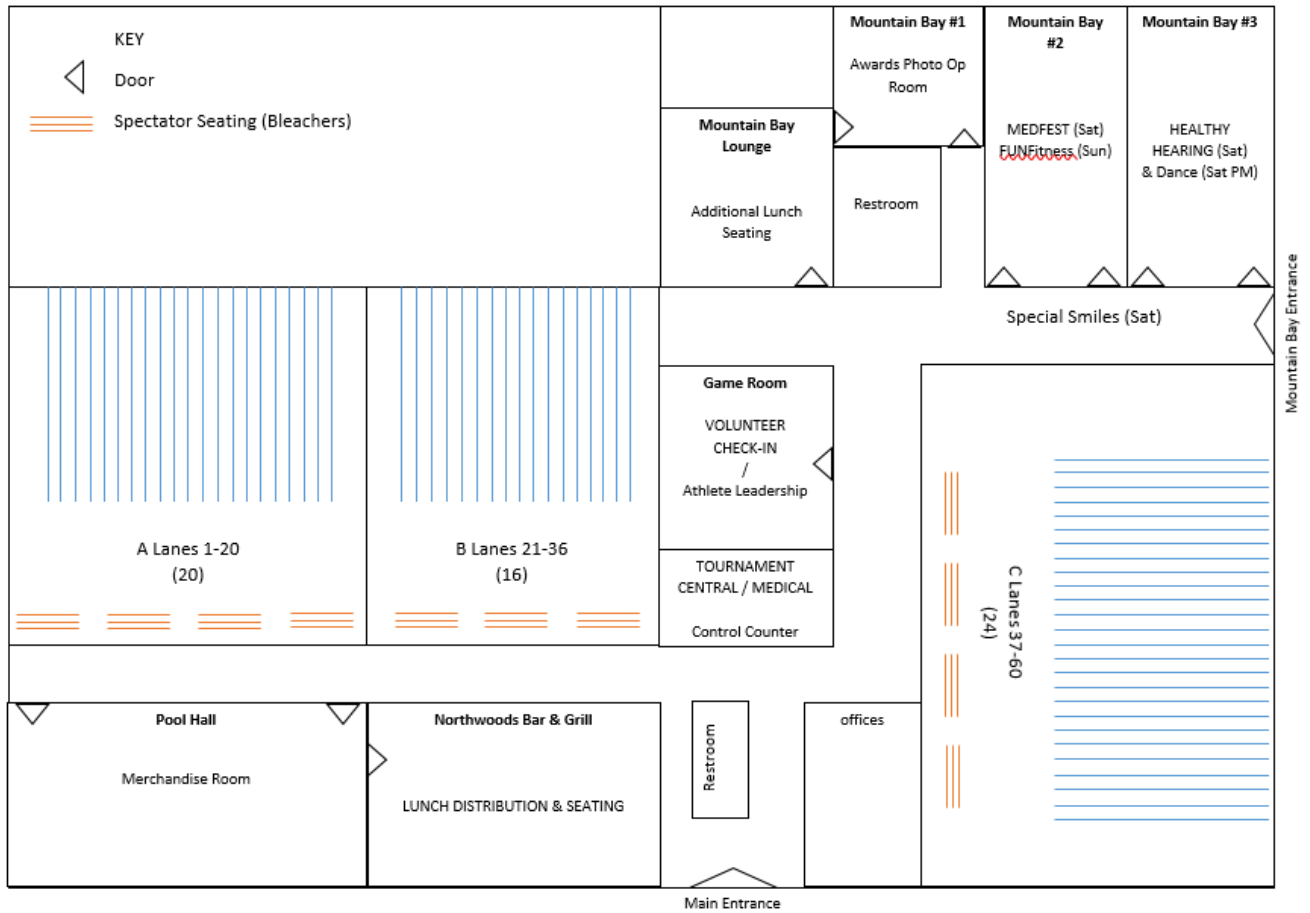
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Event Schedule & Maps

SATURDAY, DECEMBER 6 (<i>Regions 2,3, 5, 7</i>)		
7:15 a.m. – 4:00 p.m.	Tournament Central	
8:20 a.m. – 8:30 a.m.	Shift 1: Opening Ceremony	
8:30 a.m. – 11:30 a.m.	Shift 1: Competition	
9:30 a.m. – 3:00 p.m.	Healthy Athletes	
10:00 a.m. – 3:00 p.m.	Lunch Service Available	
10:30 a.m. – 12:30 p.m.	Shift 1: Awards	
11:45 a.m. – 2:45 p.m.	Shift 2: Competition	
1:45 p.m. – 3:45 p.m.	Shift 2: Awards	
3:00 p.m. – 6:00 p.m.	Shift 3: Competition	
5:00 p.m. – 7:00 p.m.	Shift 3: Awards	
7:00 p.m. – 8:30 p.m.	Dance (Theme: Pajama Party)	
SUNDAY, DECEMBER 7 (<i>Regions 4, 6, 8</i>)		
7:15 a.m. – 4:00 p.m.	Tournament Central	
8:20 a.m. – 8:30 a.m.	Shift 1: Opening Ceremonies	
8:30 a.m. – 11:30 a.m.	Shift 1: Competition	
10:00 a.m. – 3:00 p.m.	Lunch Service Available	
10:30 a.m. – 12:30 p.m.	Shift 1: Awards	
11:45 a.m. – 2:45 p.m.	Shift 2: Competition	
1:45 a.m. – 3:30 p.m.	Shift 2: Awards	
3:00 p.m. – 6:00 p.m.	Shift 3: Competition	
5:00 p.m. – 6:45 p.m.	Shift 3: Awards	

Dale's Weston Lanes



Event Logistics

Parking

All Dale's Weston Lanes lot will be available for parking. There are no shuttle busses from local hotels. Local Programs are responsible for getting athletes to the competition site.

Tournament Central

Tournament Central will be located next to the Control Station at Dale's Weston Lanes. Special Olympics Wisconsin staff will assist individuals during the following scheduled times. All event registration and scratch records will take place at Tournament Central.

Tournament Central – (608)-442-5662

Saturday, December 6: 7:15 a.m. – 4:00 p.m.

Sunday, December 7: 7:15 a.m. – 4:00 p.m.

Dining Procedures

1. Lunch will be provided for all registered athletes and coaches on their scheduled day of competition. All programs will receive meal tickets in the coaches packet for all registered athletes.
2. Food service and seating is available in the Northwoods Bar and Grill and Weston Hall. Athletes and coaches can exchange their meal ticket for one boxed lunch.
3. Spectators may purchase food at the Northwoods Bar and Grill.
4. There will be many people to serve and a limited number of tables and chairs. As soon as athletes are finished, please encourage them to throw away their trash and depart the dining area.

Concessions

Concessions will be available at the Northwoods Bar at Dale's Weston Lanes.

Saturday: 10:00 a.m. to 3:00 p.m.

Sunday: 10:00 a.m. to 3:00 p.m.

Two-Way Radio Usage

Please limit your use of two-way radios at State Bowling. SOWI Staff and the Games Management Team will use radios which use common air frequencies. SOWI Games Personnel will utilize channels 12.1, 13.1 and 14.1. Please refrain from using these frequencies.

Lost and Found

A lost and found area will be located at Tournament Central. Remember to keep a close eye on glasses, watches, rings, electronics, etc.

Wi-Fi

Westons Lanes does have Wi-Fi on site. Please utilize their Wi-Fi if you are struggling to get signal to make calls/receive messages.

Medical Information

Coaches and Chaperones are responsible for bringing updated medical information or a photocopy of the most current SOWI medical form.

- This information is to be provided by the coach if the athlete is sent to the hospital. The hospital must have this information before they can provide any services.
- Coaches and chaperones must be familiar with the medical condition/medication of their athletes prior to arriving at State Bowling. We suggest coaches send a memo to parents requesting any updated medical information to supplement their athlete's medical form. Please make sure that the information on file regarding the athlete's medical condition, medications and physician's name and telephone number is current. It is recommended that coaches and chaperones have athletes' medical information with them at ALL times.
- If you need an incident report form, please ask for one at Tournament Central or the main medical station.

Medication

If you have an athlete who takes medication, it is essential that you know what the medication is, the dosage, and when it is to be taken. Many local programs request that parents divide medication for each time it is to be taken and seal it in envelopes or zip lock bags with all the vital information (name, number of pills, kind of medication, when it is to be taken, etc.) written on the packaging. Remember that during travel time, all medication should be kept with the athlete or chaperone – not packed in a suitcase!

Medical Services

Medical volunteers will be on-site for the duration of the tournament at Dale's Weston Lanes and will be marked with First Aid Signage. It is important that you survey the area you are in for the medical station. If

language is a barrier and you are the translator, be sure to stay with the athlete in an emergency.

If there is a serious medical problem, the athlete will be transported by car or ambulance to the local hospital. An adult 18 years of age or older who is familiar with the athlete must accompany him/her. The coach is responsible for providing a copy of the athlete's SOWI Medical Form and sending it with the athlete to the hospital.

If confronted with a seizure:

1. Stay calm. Do not leave the athlete alone – send someone for help.
2. Protect the athlete from injury by involuntary muscle movements.
3. Do not put anything in the athlete's mouth.

Medical Responsibilities

SOWI recruits medical volunteers to respond to accidents and injuries that occur on the field of competition and at tournament events.

Medical volunteers must not be asked to assist with an athlete's medical needs regarding distribution of medications, colostomy, catheter, etc.

If anyone traveling with your delegation is sick, or has recently been sick (within the last seven days) with flu-like symptoms (fever with cough, sore throat, runny/stuffy nose, body aches) please ask them to stay home. We know that this is a difficult decision to make, but it is for the safety of everyone that attends State Bowling. Please call Danny at (262) 518-9232 before Wednesday, December 3rd if someone from your delegation will not be attending. If you are calling after December 4th, please call Tournament Central at (608) 442-5662.



9:30 a.m. to 2:30 p.m. Saturday, December 6, 2025



Medfest (Sports Physical) – Mountain Bay Room #2

MedFest provides individuals with intellectual disabilities the required physical needed to participate in year-round Special Olympics sports training and athletic competition. **Update your SOWI athlete medical for 3 years! Meet great volunteers and receive a gift for participating.** Walk-in participants are welcome.



Healthy Hearing – Mountain Bay Room #3

Athletes with a need identified during the Healthy Hearing screen will be referred to HEAR WI's Mobile Audiology Clinic (MAC) for further testing, earwax removal and/or hearing aid check & cleaning.

Mobile Audiology Clinic (MAC) location – Outside Mountain Bay Entrance in Parking Lot



HEAR WI staff welcome coaches, family and friends to take advantage of their services if there is not an athlete waiting to see them. To receive hearing services, check-in at the Healthy Hearing table located in the hallway outside the Mountain Bay Room #3, please do not go directly to MAC. **Remember to bring your hearing aid with you to the event!** Hearing aid checks and cleaning services will be offered by MAC.



Special Smiles (oral health screening) – Hallway by Mt. Bay Room # 2 & 3

Special Smiles (funding provided by Delta Dental of Wisconsin Foundation) performs dental screenings to increase awareness of oral health. At the screening, dentists and hygienists identify oral concerns, while athletes are provided with hygiene education, a “goodie bag” with dental care items, and fluoride varnish!



DELTA DENTAL OF WISCONSIN
FOUNDATION

10:00 a.m. to 3:00 p.m. Sunday, December 7, 2025



FUNfitness – Mountain Bay Room #2

FUNfitness screenings are conducted by Physical Therapists and physical therapy students. They assess flexibility, functional strength and balance of the athlete. After the assessment, athletes will receive a take-home booklet and education on recommended stretches/exercises personalized to them based on the results of their strength, flexibility and balance tests.

Special Olympics Health Programs help athletes improve their health and fitness, leading to an enhanced sports experience and improved well-being. Athletes receive a variety of **free** health services through Healthy Athlete screenings by volunteer professionals. SO Health programs are made possible by the Golisano Foundation and CDC. Special Smiles funding provided by Delta Dental of Wisconsin Foundation.



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Special Olympics
Health

MADE
POSSIBLE BY **Golisano** FOUNDATION

“Special Olympics Health activities are supported by many sources, including in the United States, by Grant Number NU27DD000021 from the Centers for Disease Control and Prevention of the U.S. Department of Health and Human Services, with \$18.1M (64%) financed with U.S. federal funds and \$10.2M (36%) supported by non-federal sources. These contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and Human Services.”

Promotion

State Competitions Press Releases: Please contact Special Olympics Marketing to have a press release distributed to local media for your Local Program or athlete(s) at jmessar@specialolympicswisconsin.org.

Follow Special Olympics Wisconsin!

Join our online community!

Twitter @sowisconsin

Facebook facebook.com/SpecialOlympicsWisconsin

YouTube youtube.com/sowisconsin

Flickr flickr.com/photos/SpecialOlympicsWisconsin/

Instagram Instagram.com/sowisconsin/

Post photos with hashtag: #sowistategames

Check out Flickr for photos and SpecialOlympicsWisconsin.org for results from the State Bowling Tournament!

Competition Information

Uniform Policy

Athletes must be neat in their dress and wear proper bowling uniform/clothing. **No denim**, no cut off shorts or shirts with advertising are allowed. Team and doubles bowlers must wear identical shirts. Bowling shoes and socks must be worn. Bowling shoes are available for free for all athletes at Dale's Weston Lanes.

Scratches

All scratches must be done at registration at Tournament Central by the scratch deadline as listed below. No changes or additions will be made on the lanes. Any athlete who does not finish the required number of games should be reported to Tournament Central.

Bowling Tournament Information & Schedule

Saturday, December 6 (**Regions 2,3,5,7**)

7:15 a.m.	Tournament Central Opens
8:00 a.m.	Scratch Deadline – all Shift 1 scratches must be turned in by this time
8:10 a.m. – 8:15 a.m.	Bowling lanes open for warm-up
8:20 a.m.	Opening Ceremony
8:30 a.m. – 11:45 a.m.	Shift 1 Competition & Awards <ul style="list-style-type: none">• Singles Ramp (Div. 3-10)• Singles age group 16-21 (Div. 48-57)• Singles age group 22-29 (Div. 60-70)
11:00 a.m.	Scratch Deadline – all Shift 2 scratches must be turned in by this time
11:35 a.m. – 11:40 a.m.	Bowling lanes open for warm-up
11:45 a.m. – 3:45 p.m.	Shift 2 Competition & Awards <ul style="list-style-type: none">• Developmental Singles (Div. 1)• Singles age group 8-15 (Div. 12-20)• Singles age group 30-44 (Div. 23-38)• Singles age group 45+ (Div. 39-47)
2:15 p.m.	Scratch Deadline – all Shift 3 scratches must be turned in by this time

- 2:50 p.m – 2:55 p.m. Bowling lanes open for warm-up
- 3:00 p.m – 7:00 p.m. Shift 3 Competition & Awards
 - Team (Div. 72-77)
 - Doubles (Div. 80-87)

Sunday, December 7 (Regions 4,6,8)

- 7:15 a.m. Tournament Central Opens
- 8:00 a.m. Scratch Deadline – all Shift 1 scratches must be turned in by this time
- 8:10 a.m. – 8:15 a.m. Bowling lanes open for warm-up
- 8:20 a.m. Opening Ceremony
- 8:30 a.m. – 11:45 a.m. Shift 1 Competition & Awards
 - Singles Ramp (Div. 1-5)
 - Singles age group 16-21 (Div. 7-16)
 - Singles age group 30-44 (Div. 20-36)
- 11:00 a.m. Scratch Deadline – all Shift 2 scratches must be turned in by this time
- 11:35 a.m. – 11:40 a.m. Bowling lanes open for warm-up
- 11:45 a.m. – 3:00 p.m. Shift 2 Competition & Awards
 - Singles age group 8-15 (Div. 40-48)
 - Singles age group 22-29 (Div. 50-62)
 - Singles age group 45+ (Div. 70-80 & 63)
- 2:15 p.m. Scratch Deadline – all Shift 3 scratches must be turned in by this time
- 2:50 p.m – 2:55 p.m. Bowling lanes open for warm-up
- 3:00 p.m – 7:00 p.m. Shift 3 Competition & Awards
 - Team (Div. 85-89)
 - Doubles (Div. 90-95)

The state competition will be conducted as a Scratch Tournament. This means that SOWI will no longer include handicapping in scoring. Divisions will be calculated by an athlete’s final average from regional league play. Athletes will bowl three (3) games at the state tournament, and an athlete’s final score will be the total pin fall after three (3) games played. No handicap will be added. Athletes will receive placement within their division based on this final score.

Divisioning

Our primary obligation is to ensure athletes of similar abilities compete with one another. Divisions by gender and age are secondary. To achieve this, we may create co-ed, junior, senior, or open divisions. Please be aware of this when you review your division listings.

Awards

After your lane has concluded bowling, athletes will wait on their lanes for the awards ceremony. Award ribbons & medals will be distributed on the lanes the athletes competed on.

There will be an awards photo op area located in the Mountain Bay #1 Room for athletes to take photos with awards, family, friends team mates etc.

Weather

Special Olympics Wisconsin will monitor statewide weather conditions throughout the tournament weekend. The Games Management Committee, games medical personnel, and SOWI staff will make any delay, postponement, or event cancellation decisions based on safe travel and health considerations of all event participants.

Any potential event changes will be discussed during the Virtual Coaches Meeting prior to the event. All weather and schedule updates will be available at Tournament Central or by calling the Tournament Central Phone Line at (608)-442-5662.

General Information

Coach and Chaperone Responsibilities

Coaches and chaperones coming to the State Bowling must accept and carry out the following:

- I. Provide for the general welfare, safety, health and well-being of each Special Olympics athlete in your charge.
 - A. Make sure your athletes are properly attired for weather conditions.
 - B. Make sure your athletes are assembled at the proper time and place for the ceremony and competition events.
- II. Be thoroughly familiar with all of the information in this handbook.
- III. Provide the following specific services to each athlete in your care:
 - A. **Supervision 24 hours a day**, in cooperation with the other chaperones in your delegation.
 - B. Assistance in accounting for luggage and personal items at all times.
 - C. Assistance in getting to meals during scheduled times.
 - D. Assistance in reporting to competition areas at the proper times.
 - E. Assistance in taking full advantage of clinics and other events.
 - F. Making sure prescribed medications are taken at the proper times.
- IV. Dress and act at all times in a manner which will be a credit to Special Olympics and your delegation.
- V. Report all emergencies to appropriate authorities after taking immediate action to insure the health and safety of athletes.
- VI. Be aware of the location of the nearest medical service personnel.
- VII. Be aware that the following are strictly prohibited anywhere within the Dale's Weston Lanes:
 - A. The possession or use without a physician's prescription of any drugs defined as a "regulated drug" (including any narcotic, depressant, stimulant or hallucinogenic drug).
 - B. The possession or use of candles, lanterns, firearms, volatile solutions, explosives, fireworks or other dangerous materials.

C. The consumption of alcoholic beverages.

Any violations of the above will result in the immediate expulsion from the State Bowling Tournament.

Code of Conduct

A coach's verbal and physical behavior reflects a positive and constructive attitude toward Special Olympics competition and toward those volunteers, coaches, officials and event coordinators whose time and efforts provide that competitive opportunity. This attitude reflects the confidence that decisions of the Games Committee and sports officials are made with the best interests of a fair, competitive experience in mind and are keeping with the goals and philosophies of Special Olympics.

A coach accepts the responsibility for the behavior of their athletes, parents and spectators both in and out of the competitive arena while attending a Special Olympics event. The coach should be recognized by their athletes, parents and spectators as the sole representative in dealing with the sports officials.

Should the behavior and/or attitude of any coach or faction of the member organization be contrary to these principles or to the goals and philosophies of Special Olympics, then one or more of the following steps may be taken by Special Olympics Wisconsin in an effort to alleviate the situation without further affecting Special Olympics athletes:

1. The coach may be notified of the undesirable behavior and requested to remedy the situation for continued participation.
2. The coach may be requested to withdraw personally, or as an organization, from the remainder of the event or tournament.

In the event of extreme or repeated behavior contrary to the best interests of Special Olympics, Special Olympics Wisconsin may:

1. Prevent the coach or organization from participating in any or all Special Olympics events for a specified period of time.
2. Prevent the coach or organization from participating in Special Olympics Wisconsin indefinitely.

Specific complaints against a coach or other factions of a member organization must be filed with the Special Olympics Wisconsin Competitions Director in writing. Such a written complaint will be signed by the head coach

of the filing organization and cite specific behaviors inconsistent with the philosophy outlined in this section.

The State staff will meet to review a formal complaint and determine action for non-compliance with the Code of Conduct.

2025 State Bowling Games Management Team

Becki Cepress	David Bigelow	Riley Werner
Becky Rausch	Jane Bachman	Sandra Menge
Bill Menge	Karen Clark	Scott Goethel
Christine Topel	Mike Mentzel	Skip Topel
Dan Clark	Nikki Hardinger	Tara Werner

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