AGENCY INFORMATION

Address1500 Main StreetAddress2:Address2:Eau ClaireAddress3:VICity:Eau ClaireAddress4:VIZjp:54703State:715 852 6742Home Phone:611/2018Coll Phone:715 892 6742Manager Date From:6/11/2018Agency Manager:Stephanie TravisManager Date From:6/11/2018Agency Manager:Stephanie TravisManager Date From:6/11/2018Co Manager Date From:Co Manager Teall:1/12/018Treasurer Name:Treasurer Date From:FormarieTreasurer Email:Fundraiser Name:1/12/018Fundraiser Date From:Fundraiser Name:1/12/018Medical Records Name:No1/12/018Medical Records Stame:YesAccounts In House:NoManaging Norther Org:YesAccounts In House:NoAlpine Skiling:YesSonoshoe Racing:1/12/018Tram Basketball:YesSonoshoe Racing:1/12/018Angelescing:YesAthetics:YesAndresser:Powerliting:1/12/0181/12/018Angelescing:YesAthetics:YesAngelescing:YesGolf:1/12/018Soccer:YesGolf:1/12/018Sottall:YesGolf:1/12/018Sottall:YesGolf:1/12/018Sottall:YesGolf:1/12/018Sottall:YesGolf:1/12/018Sottall:<	Agency Number:	3-33	Agency Name:	Eau Claire Champions 3-33
Address1: City: Eau Claire Address2: City: Eau Claire Address3: VI Zip: 64703 State: VI Zip: 64703 Business Phone: 715.894.0440 Fax: 6/11/2018 Cell Phone: Stephanie Travis@ Manager Date From: 6/11/2018 Agency Manager: Stephanie Travis@ecasd.us Co Manager Email: 6/11/2018 Co Manager Date From: Stravis@ecasd.us Co Manager Email: 1 Treasurer Name: Fundraiser Name: - - Treasurer Email: - Fundraiser Name: - Fundraiser Date From: Fundraiser Mame: - - Fundraiser Date From: Fundraiser Stephanie Vouth Medical Records Name: Medical Records Date From: Vouth Medical Records Email: Yes No Fundraising Another Org: Yes No Alpine Skilng: Yes Snowshoe Racing: - Snowboarding: Fundraising Another Org: Yes - Aquetics: Yes Snowshoe Racing: - - Soccer: Fund Yes - - Socter: Fund Fundraising Ano	Agency Type:	School	Date From:	1/1/1992
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Jp. Dp. Business Phone: 715 852 6742 Home Phone:	Address3:		City:	Eau Claire
Business Prione: 715.894.0440 Fax: Agency Manager: Stephanie Travis Manager Date From: 6/11/2018 Manager Email: stravis@ecosd.us Co Manager: 5/11/2018 Co Manager Email: stravis@ecosd.us Co Manager Email:	State:	WI	Zip:	54703
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•	Agreement:	Yes	Unified Basketball:	
Corn Hole: Sr Athletes Sports:	Unified Bocce:		Unified Bowling:	
	Corn Hole:		Sr Athletes Sports:	

ADMINISTRATION

1.	The Local Program Manager has reviewed and understands the SOWI Local Program Guide and references appropriate sections to members of the Local Program Team.	Yes
2.	When signing contracts, the Local Program utilizes the Certificate of Insurance according to SOWI guidelines. (Checking N/A indicates the Agency does not sign contracts.)	Yes
3.	Local Program follows Special Olympics, Incorporated policies regarding athlete housing.	Yes
4.	Local Program understands the purpose of the SOWI Agency Management Committee (AMC) and knows how to contact their Region's representative.	Yes
5.	Local Program knows how to navigate and utilize the SOWI website, including how to access the Local Program log in, and where the Local Program Manager "SOWI Local Program Guide", Competition Guide, forms and other resources are located.	Yes

TRAINING AND VOLUNTEERS

1.	All volunteers (Local Program Managers, coaches, chaperones, etc.) are registered as Class A volunteers with SOWI according to the Special Olympics, Inc. volunteer registration policy including completing the Protective Behaviors, Class A Form, and background check online training.	Yes
2.	All certified coaches have completed the online General Coaches' Certification and all Class A Requirements.	Yes
3.	Local Program follows all SOWI policy relating to volunteers and roster accuracy in addition to the team or individual sport advancement to state-level competition (A certified coach must accompany each team or serve as the certified coach for one sport at the same State Tournament).	Yes
4.	Please report the total number of family members actively involved in a leadership role in your agency.	3
5.	Class A volunteers, Certified Coaches, and Athletes (including Unified Sports Partners) must adhere to their respective Code of Conduct.	Yes
6.	All training and competition facilities and equipment are safe and there is a first aid kit, up-to-date athlete medical information and emergency contact on hand, a phone and/or transportation available in case of an emergency. This information is to be provided by the coach if the athlete needs medical attention. It is recommended that coaches and chaperones carry this information at all times while at competitions.	Yes
7.	All athletes have a current Application for Participation in Special Olympics Form (Athlete Medical Form) and Official Special Olympics Release Form filed with SOWI State Office, prior to beginning training	Yes
8.	Does your Local Program offer any of the following fitness programming outside of the regular sports practices? (Check all that apply)	No
9.	What sport-specific training would you like to see offered in your region? *Please note this is only to gauge interest and does not guarantee that a training will be held in your region. (Check all that apply)	

^{10.} Questions / Concerns

COMPETITION

1.	Local Program possesses, understands and utilizes the Competition section of the SOWI Local Program Guide.	Yes
2.	Athletes adhere to sports rules and competition policies.	Yes
3.	Coaches conduct themselves in a professional manner which reflects the SOWI mission and philosophy, adheres to sports rules and competition policies.	Yes
4.	Local Program is aware of USA Games and World Games opportunities for their athletes and coaches and understands how to nominate those that qualify.	Yes

FINANCE

1.	Local Program follows procedures and submits proper documents for petty cash, payables and deposits.	N/A
2.	Invoice Approval Form is signed by the Local Program Manager and one other member of the Local Program Management Team who are Class A volunteers without financial restrictions and are not family members of each other.	N/A
3.	Local Program understands and submits Sales Tax Reporting Form with deposits that include sales of taxable items within 30 days of the sale. (Checking N/A indicates Local Program does not conduct sales tax activities.)	N/A
4.	Local Program submits Money Handling Accountability form for all fundraisers at the time a deposit is made. (Checking N/A indicates the Local Program does not conduct fundraisers where cash is exchanged.)	N/A
5.	Local Program understands how to check its finances on the Local Program log in of the website and does so monthly. (Applies only if Local Program has in-house account.)	Yes

FUNDRAISING

1. The following question is only for Local Programs who conduct fundraisers in the name of Special Olympics Wisconsin: Local Program participates in state-sponsored fundraising events, many of which offer Local Program rebates.

COMMUNICATION & PUBLIC RELATIONS

1.	Local Program official materials (i.e. stationary, event programs, newsletters) standards layout as outlined by Special Olympics, Incorporated. (Circling N/A has no official materials.)	•	Yes
2.	Local Program regularly communicates information to athletes, families, volunteers and sponsors. (The use of written communication is encouraged for all Local programs.)		Yes
	Newsletters	ESS	
	E-Mail	Monthly	
	Facebook Group	Weekly	
	Website	ESS	
	Mail	ESS	
	Other: notes home with athletes		
3.	Local Program has read and understands the SOWI Crisis Communication PI	an.	Yes
4.	Local Program's only form of social media is through a Facebook group (not (Checking N/A means the Local Program does not use social media)	Facebook page).	Yes
5.	Local Program flag or banner has the current Special Olympics logo. When o standards must be met.	rdering new materials,	Yes
6.	Local Program uniforms have the current Special Olympics logo. (Circling N/ contain the Special Olympics logo.) When ordering new materials, standards		Yes
7.	Ouestions / Concerns		

7. Questions / Concerns

As a new agency manager, am I am to get business cards?

OUTREACH

1.	Local Program does not discriminate on the basis of race, gender, religion, nationality, origin or political philosophy. (Checking "No" indicates your Local Program discriminates.)	Yes
2.	If Local Program has reached its full capacity and is unable to bring new athletes into the program, check yes. (If any Local Program has reached its full capacity, the Local Program refers the individual to the Region office.)	No
3.	Local Program is informing their parents about Healthy Athletes disciplines and/or making parents aware athletes can attend Healthy Athletes at State games without being registered for that State games.	Yes
	☑ Project UNIFY®*	

\checkmark
Healthy Athletes®
Get Into It®*
Healthy Communities Mini-projects*
\checkmark
Spread the Word to End the $Word \ensuremath{\mathbb{R}}^*$
\checkmark
Unified Sports®*
\checkmark
Young Athletes ^{™*}

- ^{4.} Local Program is aware of Unified Leadership, and, if appropriate, places athletes in a position of leadership at the Local Program level.
- 5. Questions / Concerns

^{1.} Agency is aware of Athlete Leadership efforts and places athletes in position of leadership at the Agency level.

Yes

If you have athletes in these roles in 2020-2021, please list name and check all roles that apply: